

Request:	Requesting Info on Table Tennis Broken Table and Contract
Ref:	ELIR00429
Received:	10.02.25
Responded:	13.02.25

Request

Afternoon - I write re a broken table tennis table from the main hall at Craiglockhart Centre - it has been withdrawn from Service for 5 weeks and I am unable to obtain a fixed / replacement date - so I ask the following:

- 1. What steps are being taken to obtain /progress any Quote from any Supplier? Has anyone followed up on progressing a Supplier or put a deadline on any reply?*
- 2. What is the contracted reply time on any Procurement Section approved supplier framework or contract? i.e. a Service Level? Say 5 days to reply and 4 days to do the work.*
- 3. I understand a future meeting will take place to evaluate the replies - up to and including a possible decision to buy another table - how many staff and what titles does this meeting involve?*
- 4. How much income is Edin Leisure missing out on per week due to the absent table? Assuming 4 players at £3.50 perhaps approx. £15 per Monday?*

Thank you in advance for looking into this.

Response

Legislation:	Freedom of Information (Scotland) Act 2002
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Category of response:	Release of Information
Exemptions applied:	N/A

Your request has been processed and considered under the terms of the Freedom of Information (Scotland) Act 2002 (FOISA) and the information you requested is detailed below:

1. What steps are being taken to obtain /progress any Quote from any Supplier? Has anyone followed up on progressing a Supplier or put a deadline on any reply?

We contacted the supplier we purchase the bulk of our sports equipment from, but they do not do repairs but offered assistance in sourcing a supplier of parts or repair services within the area. They sent us contacts for companies that supply parts. There was a delay in receiving this information from them, but these have since been ordered and will be fitted by one of our facilities management team once arrived on site. We are expecting delivery of the part with 7 days.

2. What is the contracted reply time on any Procurement Section approved supplier framework or contract? i.e. a Service Level? Say 5 days to reply and 4 days to do the work.

We don't have a service level agreement or appointed contractor for repairs on table tennis tables.

3. I understand a future meeting will take place to evaluate the replies -up to and including a possible decision to buy another table - how many staff and what titles does this meeting involve?

This decision would be made by the venue management team which include Supervisors, Operations Manager and Venue Manager. The number of people attending the weekly management meeting does depend on who is rota to work that day considering annual leave or scheduled rest days.

4. How much income is Edin Leisure missing out on per week due to the absent table? Assuming 4 players at £3.50 perhaps approx. £15 per Monday?

We reduced capacity by 5 each week due to the reduction in tables. The average attendance per week between 4th November – 30th December when we had all 4 tables available was 16.5 people attending so based on this the average loss of income would be around £3.50 per week.

Please note that this response constitutes full release under the Freedom of Information (Scotland) Act 2002.

This concludes your request **ELIR00429**.

If you are unhappy with this response to your request, or otherwise unhappy with how we dealt with your request you have the right to request a review from us under Section 21 of FOISA by writing to foi@edinburghleisure.co.uk

Your request should explain why you wish a review to be carried out and should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt.

Should you remain dissatisfied with the outcome of the review, you then have the right to make a formal complaint to the Scottish Information Commissioner.

- **Email** to: enquiries@foi.scot
- **Post** to: Scottish Information Commissioner, Kinburn Castle, Doubledykes Rd, St Andrews, KY16 9DS

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